

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
MINUTES  
William Allen Middle School  
May 18, 2021 – 5:00 p.m.**

**I. Call to Order – 5:36 p.m.**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2020
- B. Notice filed with the Burlington County Times on July 1, 2020

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Absent	Dr. Sandra Alberti
Present	Mr. Jack Fairchild
Absent	Mrs. Dria Law
Present	Dr. Mark Snyder
Present	Mr. Mark Villanueva (arrived 5:40 p.m.)
Present	Mr. Maurice Weeks (arrived 5:41 p.m.)
Present	Mr. David A. Weinstein (departed 6:38 p.m.)
Present	Ms. Lauren Romano, Vice-President
Present	Mrs. Caryn Shaw, President
Present	Ms. Alicia D’Anella, Esq., Solicitor
Absent	Dr. Scott McCartney, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Ms. Carole Butler, Director of Curriculum and Instruction
Present	Dr. David Tate, Director of Special Education
Present	Dr. Carolyn Gibson, Interim Director of Human Resources
Present	Mr. Jeffrey Arey, Director of Instructional Technology

**V. Executive Session**

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential personnel matters including an update on the Interim Superintendent Search.
- Attorney-Client Privilege – Legal update

Moved by: Ms. Romano      Second: Mr. Weinstein      Vote: Unanimous

**VI. Return to Public – 6:54 p.m.**

Moved by: Ms. Romano      Second: Mr. Fairchild      Vote: Unanimous

## VII. Routine Matters

### A. Minutes

Approval of minutes for the following meetings attached as Exhibit #21-244:

April 27, 2021 Executive Session

April 27, 2021 Regular Meeting

Moved by: Ms. Romano

Second: Mr. Fairchild

Vote: Unanimous

### B. Communications - none

C. **President's Remarks** – Mrs. Shaw welcomed the public.

### D. Educational Highlights –Superintendent's Monthly Report

#### 1. General Updates

- 2020-2021 Student Safety Data System (SSDS) Report Period One Presentation  
Cheri Caravano provided a presentation to the Board entitled "Student Safety Data System (SSDS) September 1 – December 23, 2020: Report Period 1".
- September 2021 Framework  
Dr. Tate and Mr. Heiser provided a presentation to the Board entitled "Fall Forward" regarding 2021 – 2022 plans.

### E. Student Board Representatives

- Cara Petrycki reported that she, along with other students, are excited to return to some normal senior activities, including the senior trip, prom and graduation. Ms. Petrycki thanked the board for the opportunity to serve as a student board representative for the last 3 years. Mrs. Shaw thanked Ms. Petrycki for her service as student board representative and her positivity, both in virtual and in-person meetings.
- Claire Hurren updated the Board and community on upcoming activities including spirit week, pep rally, SEL activities and a career fair.
- Jack Brittain updated the Board and community on an upcoming SEL activity.

### F. Board Committee Reports – Questions and Comments

- a. **Curriculum** – Dr. Snyder updated the Board on the May 6<sup>th</sup> Curriculum committee meeting. Topics included 2021 curriculum writing, utilizing ESSER funding for future teaching positions, and professional development plan.
- b. **Policy** – Mr. Fairchild updated the Board on the May 3<sup>rd</sup> Policy committee meeting. Topics included policies listed under the policy section of the agenda.
- c. Mr. Weeks updated the Board on MoorArts activities.

### G. Public Comment

#### 1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Ms. Romano

Second: Mr. Fairchild

Vote: Unanimous

## 2. Public Comment on Agenda Items

- a. Claudia Leone of 425 Oldershaw Avenue asked questions regarding the Interim Superintendent and the permanent Superintendent selection process, Fall 2021 plans.
- b. Laura Mattiacci of 816 Loveland Road commented she is disappointed that we are not on Zoom and asked that the Board reconsider meeting by Zoom. She was also disappointed by the math meeting. She asked if there was a replacement for the current curriculum or is it just a modification.
- c. Nicola Hampton of 725 N. Stanwick Road thanked the Board and all those involved in planning. She commented that students that do not vaccinate are still required to quarantine, and asked that this guideline be re-evaluated so students can enjoy their last few days of school.
- d. Jill Fallows-Macaluso of 800 Golf View Road addressed policies and standards for mask breaks. Mask breaks are vastly different across grade levels. Elementary levels are already having lunch. She thanked the board for the high level plan.
- e. Tom Schneider of 209 S. Lincoln Avenue cautioned against vaccination.

## 3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Ms. Romano

Second: Mr. Weeks

Vote: Unanimous

## VIII. Reports to the Board

### A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – March, 2021 – Exhibit #21-245
2. **Cafeteria Report** – April, 2021 – Exhibit #21-246

### **Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

### 3. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of March, 2021 attached as Exhibit #21-247.

**4. Approval of Bills**

I recommend approval of the bills, in the amount of \$5,123,353.91 attached as Exhibit #21-248.

**Approval of Items 1 – 4:**

Moved by: Mr. Fairchild      Second: Ms. Romano      Vote: Unanimous

**IX. Recommendations of the Superintendent**

**A. 2020-2021 Student Safety Data System (SSDS) Report Period One**

**Routine Action**

The 2020-2021 Student Safety Data System (SSDS) Report Period One is presented for Board approval.

MOTION:

I recommend that the Board approve the submission of 2020-2021 Student Safety Data System (SSDS) Report Period One.

Moved by: Dr. Snyder      Second: Mr. Weeks      Vote: Unanimous

**B. Policies and Procedures**

**1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 2415                      Every Student Succeeds Act
- Policy 2415.02                Title I Fiscal Responsibilities
- Policy 2415.05                Student Surveys, Analysis and/or Evaluations
- Policy 2415.20                Every Student Succeeds Act Complaints
- Regulation 2415.20        Every Student Succeeds Act Complaints
- Policy 4125                      Employment of Support Staff Members
- Policy 6360                      Political Contributions
- Policy 8330                      Student Records
- Policy 9713                      Recruitment by Special Interests Groups

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #21-249.

**2. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 0145 Board Member Resignation and Removal
- Policy 0164.6 Remote Public Board Meetings during a Declared  
Emergency
- Regulation 1642 Earned Sick Leave Law
- Policy 1643 Family Leave Act
- Policy 5330.01 Administration of Medical Cannabis
- Regulation 5330.01 Administration of Medical Cannabis
- Policy 7425 Lead Testing of Water in Schools
- Regulation 7425 Lead Testing of Water in Schools

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #21-250.

**Approval of Items 1 – 2:**

Moved by: Mr. Fairchild Second: Ms. Romano Vote: Unanimous

**C. Educational Program**

**1. Burlington County Alternative School Placement for 2020 - 2021**

The student listed is recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the student on Exhibit #21-251 for the 2020-2021 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

Moved by: Ms. Romano Second: Dr. Snyder Vote: Unanimous

**D. Finance and Business**

**1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #21-252.

**2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-253.

### 3. Student Field Trip

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2020-21 school year as listed in Exhibit #21-254.

### 4. Tax Schedule

MOTION:

It is recommended that the Tax Schedule for the 2020-21 fiscal year, attached as Exhibit #21-255 be approved and forwarded to the Moorestown Township governing body for concurrent adoption.

### 5. Schools Health Insurance Fund

MOTION:

I recommend that the Board approve the resolution to renew membership in the Schools Health Insurance Fund as well as the Indemnity and Trust agreement, as per the attached Exhibit #21-256.

### 6. Tuition Rates

MOTION:

It is recommended that the board approve the following tuition rates for the 2021-22 school year:

<b>2021-2022 TUITION RATES</b>		
	STATE/BUDGET FORMULA 2021-22	ESY RATES 16 days 2021
<b>Kindergarten</b>	\$13,469	
<b>Elementary (1-3)</b>	\$15,431	
<b>Upper Elementary (4-6)</b>	\$15,431	
<b>Middle (7-8)</b>	\$16,219	
<b>High School (9-12)</b>	\$16,758	
<b>Multiply Disabled</b>	\$40,398	\$3,000.00 \$187.50 per diem
<b>Autism</b>	\$37,500	\$3,000.00 \$187.50 per diem
<b>Preschool Disabled – FT (AU Smile)</b>	\$35,000	\$3,000.00 \$187.50 per diem
<b>Preschool Program</b>	\$3,500	
<b>Extended Day Kindergarten Program</b>	\$4,000	

Approval of Items 1 – 6:

Moved by: Mr. Weeks

Second: Ms. Romano

Vote: Unanimous

## **E. Employee Relations**

Employment is subject to a criminal background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), required physical, S414 and Board of Education approval for the 2020-2021 and 2021-2022 school year.

### **1. Appointments**

#### **Administrative Staff**

No actions recommended at this time.

#### **Professional Staff**

- a. Nicole Kitts, Special Education Teacher at the George Baker Elementary School at an annual salary of \$50,500.00 (prorated) Column BA, Step 2 Teacher Salary Guide effective on September 1, 2021 through June 30, 2022.
- b. Arianna Labetti, 4<sup>th</sup> Grade Teacher at the Upper Elementary School at an annual salary of \$50,500.00 (prorated) Column BA, Step 2 Teacher Salary Guide effective on September 1, 2021 through June 30, 2022.
- c. Stefanie Pagone, 6<sup>th</sup> Grade Teacher at the Upper Elementary School at an annual salary of \$54,270.00 (prorated) Column MA, Step 2 Teacher Salary Guide effective on September 1, 2021 through June 30, 2022.
- d. Shea McGee, Long Term Substitute 4<sup>th</sup> Grade Teacher at the Upper Elementary School at an annual salary of \$50,000.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective September 1, 2021 through December 31, 2021(temporary leave replacement).
- e. Cynthia Rivas, Long Term Substitute Special Education Teacher at the Upper Elementary School at an annual salary of \$50,000.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective September 1, 2021 through December 4, 2021(temporary leave replacement).
- f. Luke Capritti, Technology Education Teacher at the High School and Middle School at an annual salary of \$51,000.00 (prorated) Column BA, Step 4 Teacher Salary Guide effective on September 1, 2021 through June 30, 2022.

#### **Support Staff**

No actions recommended at this time.

### **2. Leave of Absence and Extension to Leave of Absence**

#### **Administrative Staff**

No actions recommended at this time.

### **Professional Staff**

- a. Rosemary Anderson, 1<sup>st</sup> Grade Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence September 1, 2021 through September 3, 2021; unpaid Family Medical Leave of Absence September 4, 2021 through December 7, 2021; unpaid Child Rearing Leave of Absence December 8, 2021 through December 23, 2021.
- b. Kelly Renschler, Special Education Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence September 1, 2021 through December 2, 2021.
- c. Samantha Walz, Special Education Teacher at the South Valley Elementary School, a paid Medical Leave of Absence September 1, 2021 through October 11, 2021; unpaid Family Medical Leave of Absence October 12, 2021 through December 22, 2021.
- d. Jessica Herb, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 20, 2021 through June 30, 2021.
- e. Erica Mahan, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence September 1, 2021 through December 2, 2021.
- f. Stephanie Renzi, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence September 1, 2021 through October 15, 2021; unpaid Family Medical Leave of Absence October 16, 2021 through January 24, 2022.
- g. Janice Bate, Long Term Substitute Math Teacher at the High School, an unpaid absence May 19, 2021 through May 21, 2021.
- h. Paige Morgan, English Teacher at the High School, unpaid Family Medical Leave of Absence May 1, 2021 through May 17, 2021.
- i. Jason Hicks, Special Education Teacher at the High School, a paid Medical Leave of Absence May 10, 2021 through May 28, 2021.

### **Support Staff**

- a. Michelle Molz, Paraprofessional at the George Baker Elementary School, an unpaid absence April 29, 2021 and June 14, 2021.
- b. Barbara Barker, Paraprofessional at the Upper Elementary School, an unpaid absence May 3, 2021.
- c. John Wojick, Paraprofessional in the Transportation Department, an unpaid Medical Leave of Absence June 11, 2021 through June 30, 2021.

### **3. Retirements**

#### **Administrative Staff**

No actions recommended at this time.



### **Professional Staff**

- a. Christopher Norris, Band Teacher at the High School, after 23 years of service to the District, effective June 30, 2021.

### **Support Staff**

No actions recommended at this time.

## **4. Resignations**

### **Administrative Staff**

No actions recommended at this time.

### **Professional Staff**

- a. Nicole Dolan, Learning Disabled Teacher-Consultant at the High School, effective June 30, 2021.
- b. Sergey Tkachenko, Vocal Teacher at the High School, effective June 30, 2021.

### **Support Staff**

- a. Laurie Banguier, Paraprofessional at the George Baker Elementary School effective April 23, 2021 **(waiting for Employment Authorization. Will recommend rehire once authorization is obtained).**

**5. Substitutes** - Exhibit #21-257

**6. Professional Development Presenters** - Exhibit #21-258

**7. 2021-2022 Reappointment Corrections** - Exhibit #21-259

**8. 2021-2022 Movement on Salary Guide** - Exhibit #21-260

**9. Extended School Year Staff** - Exhibit #21-261

**10. ESSA Title I Tutors** - Exhibit #21-262

### **Approval of Items 1 – 10:**

Moved by: Mr. Fairchild      Second: Dr. Snyder      Roll Call Vote: 6 - 0

Mr. Villanueva thanked Mr. Norris, who is retiring.

## **X. Suspensions and HIB Report**

**A. Suspensions** – Exhibit #21-263

**XI. Informational Only**

**A. Enrollment Information – May 3, 2021**

<b>School</b>	<b>2019-2020</b>	<b>2020-2021</b>
High School	1266	1281
Middle School	659	625
Upper Elementary School	917	852
Elementary School	<u>1136</u>	<u>1052</u>
Total	3978	3810

**B. Old Business - none**

**C. New Business - none**

**D. Public Comment**

**1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mr. Weeks      Second: Mr. Fairchild      Vote: Unanimous

**2. Public Comment - none**

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Ms. Romano      Second: Mr. Weeks      Vote: Unanimous

**XII. Adjournment**

Moved by: Ms. Romano      Second: Mr. Fairchild      Vote: Unanimous

Respectfully submitted,

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James M. Heiser, CPA  
Board Secretary